



Event and Sponsorship Payment Policies, effective Jan. 1, 2019

Event Registration/Sponsorship Policy

NEFBA requires full payment of all fees, in advance, for admission to, or sponsorship of all events. All invoices are issued by email only.

Payment may be made by cash, check, credit card, or purchase order*.

If paying by check, please remit payment to:

Northeast Florida Builders Association
6747 Southpoint Parkway
Jacksonville, FL 32216

(Please note the name of the event on the check for proper accounting.)

Registration is not guaranteed until payment is received.

Credit Card Payments

There is a 2% processing fee to pay by credit card. This fee is charged by the payment processing vendor, and NEFBA does not receive any portion of this fee.

***Purchase Order (PO) Policy**

Payment terms are net due in 15 calendar days from date of invoice. All invoices are issued by email only.

Payment is past due after 30 calendar days from date of invoice. 5% late payment fee per month will be added to all past due invoices.

Cancellation Policy

Cancellations received by NEFBA Finance Office 30 calendar days or more prior to the event are eligible for a payment transfer (credit) or refund. The credit is valid for up to six months from the date of cancellation.

Cancellations made 30 to 10 days prior to the event date are ineligible for refunds but are eligible for payment transfer (credit) to another NEFBA event. The credit is valid for up to six months from date of cancellation.

Cancellations made fewer than 10 days prior to the event are ineligible for refund or credit.

This policy is subject to change. Call 904-421-0293, or email accounting@nefba.com.

Event Cancellation by NEFBA/Sponsor

NEFBA reserves the right to cancel an event due to low enrollment or other circumstances which would make the event non-viable.

If NEFBA cancels an event, registrants will be offered a full refund.

Should circumstances arise that result in the postponement of an event, NEFBA has the right to either issue a full refund or transfer registration to the same event at the new, future date.

Please note: Outdoor Events are considered 'Rain or Shine' and are not eligible for refunds.